

Appendix 7

Local Government Transparency Code 2014 – High level summary

- Expands on 2011 Code of Recommended Practice considerably.
- Sets out information which “must” be published as well as information that is “recommended” to be published, as well as frequency of publication.
- We would need to implement much of the recommended actions as well as the minimum requirements to be seen to be fully committed to the Transparency Agenda

(i) Part 2: Information which must be published (minimum requirement)

2.1 Information that must be published on a quarterly basis:

- £500+ spend
 - Further expands on what the details of each item of expenditure should include
- Government Procurement Card transactions
 - details of every transaction
- Procurement information
 - Details of every £5k+ invitation to tender
 - Details of every £5k+ contract

2.2 Information that must be published on an annual basis:

- Details of land and building assets
- Details of all grants to voluntary, community and social enterprise organisations
- Organisation chart
- TU facility time
- Parking revenues
- Controlled parking spaces
- Senior salaries
 - Threshold has dropped from £58k to £50k
 - Employees over £150k to be named
- Constitution
- Pay multiple

(ii) Part 3: Information recommended for publication

The following is a high-level summary of the information recommended for publication over and above the minimum:

- Expenditure data
 - published on a monthly rather than quarterly basis, or ideally in “real time”.

- Publish £250+ rather £500+ spend
- All transactions on cards, not just GPCs.
- Procurement
 - Publish on monthly or “real time” basis
 - Invitations to tender on a £500+ rather than £5k+ basis
 - All £5k+ contracts in their entirety
 - Forward look of likely invitations to tender
- Parking information
 - Free parking spaces in the borough
 - Breakdown of revenue from parking charges and enforcement
- Organisation chart
 - Charts to include every employee over £50k along with salary bands
- Fraud
 - High-level details of counter fraud activities including use of powers, number of staff, overall spend, cases investigated and identified, monetary value of fraud identified and results of recovery action.

(iii) Method of publication

- Minimum
 - Public data should be published in a format and under a licence that allows open re-use. Open Government Licence is recommended standard
- Recommended
 - Information should be published in “three star” format where suitable and appropriate (open licence, machine readable, and non-proprietary format such as CSV or XML).